



Nova Community Association
c/o The HOA Election Guys, Inc
27472 Portola Pkwy #205-412
Foothill Ranch, CA 92610

Call for Candidates for The Board of Directors' and Notice of Nomination Procedure

Deb Gillette
Professional Community Management
27051 Towne Centre Drive, Suite 200
Foothill Ranch, CA 92610

April 29, 2024

Dear Member,

We have contracted with your association to serve as the independent Inspector of Elections for your upcoming board of directors' election. There are **THREE (3)** board of directors' positions to be filled at the election.

Are you interested in running for your board of directors? The nomination period is now open, and there are two ways to nominate yourself.

Online: We have an easy-to-use web page that will allow you to submit your nomination and your candidacy statement. Please visit: **www.TheHOAElectionGuys.com/nominate**

By Mail: If you prefer to mail in your nomination, you can do so by completing the form on the reverse of this page and mailing it (along with an optional single page black and white candidacy statement) to us at our address shown on this letter. **DO NOT** mail this to your management company or send it with your assessment payment.

Make sure you get your nomination in soon, for your name to appear on the ballot we must receive your nomination no later than **July 28, 2024**.

Please note that if, at the close of the time period for making nominations, there are the same number or fewer qualified candidates as there are board positions to be filled, then the board of directors may, after voting to do so, seat the qualified candidates by acclamation without balloting.

Any questions?

Feel free to email us at Info@TheHOAElectionGuys.com or call us at (888) 380-3332

Letter ID: NovaFILE

The HOA Election Guys, Inc.
27472 Portola Parkway # 205-412 - Foothill Ranch, CA 92610
(888) 380-3332 - info@thehoaelectionguys.com



----- MAIL IN NOMINATION -----

DO NOT USE THIS FORM IF YOU SUBMITTED YOUR CANDIDACY THROUGH OUR WEBSITE
(thehoaelectionguys.com/nominate)

Nominations through the website are preferred as they will not get lost in the mail, can be submitted in real-time, are time-stamped, and your candidate statement can be printed directly and not photo-copied.

Please complete this form and mail it along with a single page black and white candidacy statement (statements are optional but encouraged), to:

Nova Community Association
C/O The HOA Election Guys, Inc
27472 Portola Parkway Suite 205-412
Foothill Ranch, CA 92610

NAME OF
CANDIDATE:

ADDRESS:

PHONE NUMBER:

EMAIL ADDRESS:

YES NO

<input type="checkbox"/>	<input type="checkbox"/>	Are you a member of this association? (Membership requires that you be an owner, on title, of the property)
<input type="checkbox"/>	<input type="checkbox"/>	Have you been a member for at least one year?
<input type="checkbox"/>	<input type="checkbox"/>	Are you current in payment of all regular and special assessment OR have you paid such assessments, "under protest" OR have you entered into a payment plan pursuant to Ca Civil Code Section 5665?*
<input type="checkbox"/>	<input type="checkbox"/>	If elected to the board would you be serving on the board at the same time as another person who holds a joint ownership interest in the same separate interest parcel?
<input type="checkbox"/>	<input type="checkbox"/>	Do you have any past criminal convictions which would either prevent the association from purchasing the fidelity bond coverage required per CA Civil Code Section 5806 should you be elected to the board, or that would cause the termination of the association's existing coverage?

Letter ID: NovaFILE

SIGNATURE _____

By signing above, you acknowledge that it is your responsibility to confirm our receipt of this nomination form prior the nomination deadline.

DATE: _____

*Any Member who is determined to not be qualified to be a candidate pursuant to California law and the Association's Election Rules, will be provided with an opportunity to engage in Internal Dispute Resolution (IDR) with the Association (per Civil Code Section 5900 and the Association's IDR policy). Due to numerous time limitations established by Civil Code Section 5100 et seq., any Member's or Association's request to engage in IDR and any acceptance/response will require a reasonably short timeframe.